[school name]

**School Advisory Council**

Expressions of Interest

At the request of the Melbourne Archdiocese Catholic Schools (MACS) board – our governing body, [school name] is establishing a School Advisory Council to support the principal, parish priest and leadership team of the school.

While no particular expertise is required, the school seeks people with a range of diverse skill sets to best advise the principal, united by a desire to provide the best possible education for our students.

A balanced membership with parent voice on the School Advisory Council is well-placed to advise the principal about important matters, particularly those related to the school’s mission and students’ success.

The needs of the council will be given priority in terms of ensuring a balance of gender, cultural diversity and skill sets.

Therefore, we are calling on you to express your interest in being part of the School Advisory Council. If you are a member of the parish or have children in the school and wish to be part of this exciting development, we would welcome your application in writing to [principal’s name] by [insert date].